

Client Name:



First Name & Last Name

AAA Limited

Date of Birth dd-Mmm-yyyy

ID Type PAN / Voter / Passport

ID Number AAAA1111A

Make Your Own Package

Order Number: 1111111

Onicra Reference ID A1111

Received Date dd-Mmm-yyyy

Closed Date dd-Mmm-yyyy

Report Summary

Checks	Status	Remarks
Identity	\checkmark	Name & documents are correct
Employment	×	Concerns with Designation & Salary
Address	\checkmark	Details provided are not clear so unable to verify
Education	!	Provided details are correct
Criminal	\checkmark	No records found

Legend



Details provided by the candidate are correct / matching

Details provided by the verified person are incorrect / do not match

Details provided require supporting documents / additional information required to verify

Notes:

- 01 Please refer 'Checks' section below for the verified data fields for each check
- O2 Please refer to 'Annexure' for the proofs pertaining to each check
- O3 Please refer **second last page** for the process followed for each check





Identity Check

Check Status

Discrepancy (if any):

Verification Fields	Details Submitted	Verification Status
Candidate Name	First Name & Last Name	✓
Date of Birth	dd-Mmm-yyy	✓
Father's Name	First Name & Last Name	✓
ID Type	PAN / Passport / Voter	✓
ID Number	ABC11111	✓





Employment Check

Check Status

Discrepancy (if any):

- 1. Mismatch in designation shared and verified
- 2. Salary stated and salary verified having difference of (>xx%)

Verification Fields	Details Submitted	Verification Status
Employer Name	AAA Ltd	✓
Employer Address	123, Cyber City, Gurgaon, Haryana	✓
Employee Code	AAA123	✓
Date of Joining	dd-Mmm-yyyy	✓
Date of Resignation	dd-Mmm-yyyy	✓
Designation	Abc zyz	×
Remuneration / Salary (p.a)	0.00.000	×





Address Check

Check Status

Discrepancy (if any):

Verification Fields	Details Submitted	Verification Status
Address Type	Permanent / Temporary	✓
Address	123, Sushant Lok 1, Gurgaon, Haryana	✓
Type of Accomodation	Own House	✓
Period of Stay	dd-Mmm-yyyy to dd-Mmm-yyyy	✓

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Education Check

Verification Fields

Check Status

Discrepancy (if any):

- 1. Unable to verify as mandatory documents are not available
- 2. Unable to verify as lack of response from University official

verification Fields	Details Submitted	verification Status
School / College / Instituition	AAA College	✓
Affiliated University / Board	AAA	✓
Course and Specialization	AAA	✓
Registration Number	AAA111	✓
Completion Year	Yyyy	✓
Membership Number (CA)	AAA222	!
Barcode Number (ICFAI)	AAA333	!

Details Submitted

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Criminal Check

Check Status

Discrepancy (if any):

verification Fields	Details Submitted	verification Status
Candidate Name	First Name & Last Name	✓
Date of Birth	dd-Mmm-yyy	✓
Address	123, Sushant Lok 1, Gurgaon, Haryana	✓
ID Type	PAN / Passport / Voter	✓
ID Number	ABC11111	✓





Identity Check

Annexure	Identity Check
1	PAN Card / Voter ID Card / Passport

Screenshot of proof of Identity Check to be shown on this page





Employment Check

Annexure	Employment Check
2	Employer Name

Screenshot of proof of Employment Check to be shown on this page





Address Check

Annexure	Address Check
3	Address of the candidate

Screenshots of proof of Address Check (Visual Verification Summary) to be shown on this page along with above details





Education Check

Annexure	Education Check
4	College / University / Institution Name

Screenshots of proof of Education Check to be shown on this page

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Criminal Check

Annexure	Criminal Check
5	Via Court

Screenshots of proof of Criminal Check to be shown on this page





Process Flow for the Checks

Check Type	Description
Identity	✓ This check involves validation of PAN Card, Voter ID Card & Passport via available database
	✓ This check involves verifying the candidate's claims about his/her previous employment records.
Employment	✓ Details such as designations held, remuneration, tenure, etc. are validated with the HR and/or reporting manager, via e-mail, telephone or a site visit to the company.
	✓ The checks are further cross referenced by our Rolodex (Fake Company List), ROC List (Registrar of Companies), Reverse Domain Lookups and Courier Receipts.
	✓ This check is done through a physical site visit.
	✓ Our field staff visits the current or permanent or both the addresses of the candidates as stipulated by the client.
Address	✓ Our address and field checks are conducted via a mobile-based system (Smart phone)which captures the GPS coordinates, House/Street/ Photographs, Signature and details of the applicant to ensure authenticity.
	✓ A GPS printed report copy is shared with the client. This is available for select locations only.
	✓ This check involves verifying the authenticity of candidate's educational & professional qualifications from the respective universities/colleges.
	✓ The names are run through Onicra's proprietary database of both known (trusted) and unknown (fake) universities/institutes and organizations.
Education	✓ Only Information obtained from official authorities/domain is considered and verified further.
	✓ Stamped revert will be provided from the authorities of the issuing University along with the nature of course, full time / part time / distance education with the year of passing
Criminal	✓ This check involves search for records of criminal charges against the applicant in the court of Jurisdiction (Supreme Court, High Court, District Courts, Tribunal and others) to check for any potential background / other cases against the candidate.
	✓ We utilize Govt. sourced websites and private databases which contains case references and records.





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